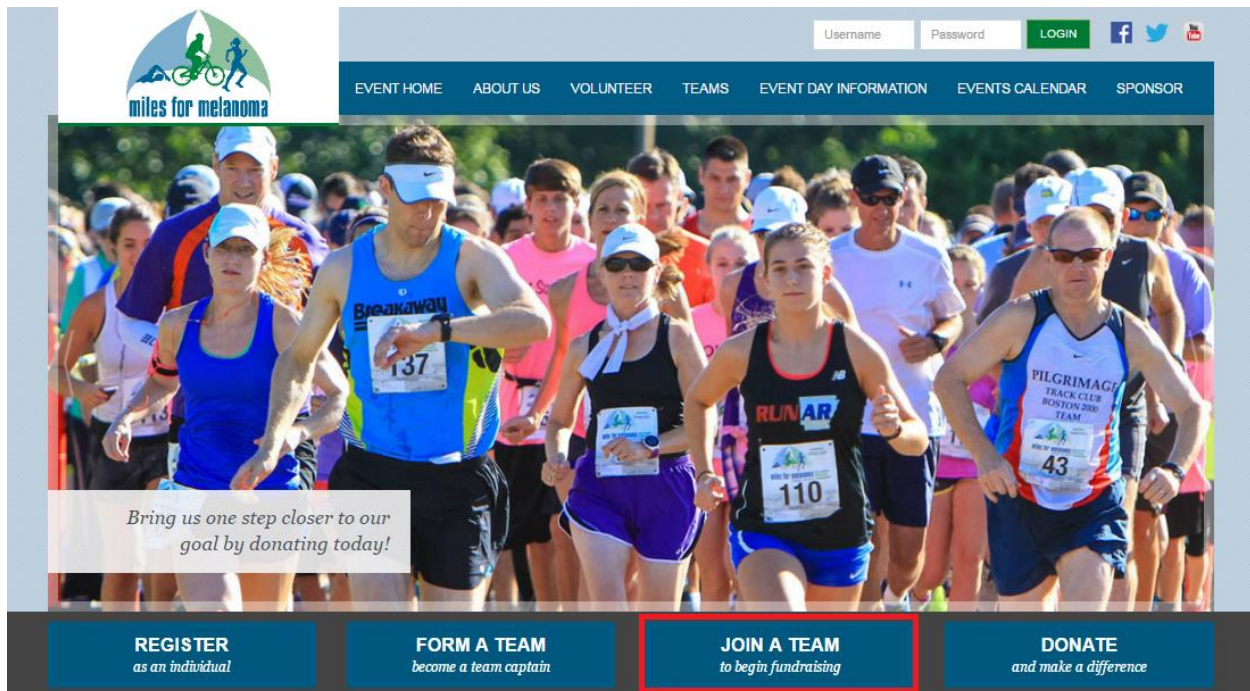


How To: Join a Team

Thank you for your interest in the Melanoma Research Foundation's Miles for Melanoma program! We are so excited that you decided to join a team! Here are some instructions to help you register as a member of a team.

1. Find a Miles for Melanoma event near you at <https://www.melanoma.org/get-involved/miles-for-melanoma/5k-runs-walks> and click on the event name to be directed to the event homepage
2. To register, click the "Join a Team" button



The screenshot shows the Miles for Melanoma website interface. At the top left is the logo with the text "miles for melanoma". To the right are input fields for "Username" and "Password", a "LOGIN" button, and social media icons for Facebook, Twitter, and YouTube. Below this is a navigation menu with links: "EVENT HOME", "ABOUT US", "VOLUNTEER", "TEAMS", "EVENT DAY INFORMATION", "EVENTS CALENDAR", and "SPONSOR". The main content area features a large photograph of a group of runners at a race. A white text box overlaid on the photo reads: "Bring us one step closer to our goal by donating today!". At the bottom of the page is a dark blue navigation bar with four buttons: "REGISTER as an individual", "FORM A TEAM become a team captain", "JOIN A TEAM to begin fundraising" (which is highlighted with a red border), and "DONATE and make a difference".

Continue on next page



3. Select the “Join as a new participant” option or choose to sign in using a social media account

How To: Join a Team

The screenshot shows a registration page with two main sections: "New User" and "Returning User".

- New User:** A large blue button labeled "JOIN AS A NEW PARTICIPANT".
- Returning User:** Fields for "* User Name:" and "* Password:" with corresponding input boxes, and a blue "LOG IN" button.
- Social Login:** A section titled "Social Login" with the text "Log in using one of your preferred sites". It features logos for Aol., Facebook, Google, and YAHOO!.
- At the bottom left, there is a link: "Email me my login information".

4. On the next page, enter your team name and click “Search for a Team.” If you’re not sure what the team name is, you can simply leave this field blank and hit “Search for a Team” to view all available teams. If your team is associated with a national or local sponsor or CURE OM, please be sure to select the correct company from the dropdown

The screenshot shows a progress bar at the top with six steps: 1 Get Started, 2 Select Options, 3 Provide Details, 4 Agree to Terms, 5 Review, and 6 Make Payment. Step 1 is highlighted.

Below the progress bar is the heading "Join or Form a Team".

The form includes:

- * Team Name:
- Team Company:
- A blue button labeled "SEARCH FOR A TEAM".

5. The next page allows you to choose your participation type, enter the discount code (if one is provided and the participation type requires a fee), adjust your personal fundraising goal, add an additional gift if you would like, and answer any remaining questions. Once finished, click “Next Step” at the bottom of the page

Continue on next page

6. You will then have the opportunity to create your unique username and password. Every Miles for Melanoma participant will create a username and password. This will allow you



to access your Participant Center later. Once you have created a username and password, and provided all additional required(*) demographic information, click “Next Step” at the bottom of the page

How To: Join a Team

Participant Center Access Information

* User Name:

5 to 60 characters

* Password:

5 to 20 characters

* Repeat Password:

Please note: because this is a new software, your log in information from 2016 and prior will not work. You will need to select “Join as a new participant” unless you have participated in a 2017 Miles for Melanoma event. If you try to register as a new user and receive an error message that there is already a username associated with that email address, try the “Email me my login information” option to reset your password. If you have further trouble trying to log in, call our office at (202) 347-9675 and our staff can assist you.

7. Read the waiver and check the box “I agree with the terms and conditions above”

I know that participating in a run/walk event is a potentially hazardous activity, I agree not to enter and participate unless I am medically able and properly trained. I assume all risks associated with participating in the event, including, but not limited to, falls, contact with other participants, spectators or others, the effect of the weather, including heat and/or humidity, traffic and the conditions of the course, all such risks being known and appreciated by me. Having read this Waiver and knowing these facts, and in consideration of my registration for the Miles for Melanoma Program, I, for myself and anyone entitled to act on my behalf, waive and release the Melanoma Research Foundation their volunteers, sponsors, representatives and successors, from present and future claims and liabilities of any kind, known or unknown, arising out of my participation in this event or related activities. I grant permission to the foregoing persons and entities to use any photographs, motion pictures, recordings, or any other record of my participation in this event or related activities for any legitimate purpose of the Melanoma Research Foundation without remuneration.

1 Select Options 2 Provide Details **3 Agree to Terms** 4 Review 5 Make Payment

WAIVER Printable Version

Please take a moment to read the above waiver.

I agree with the terms and conditions above.

[CANCEL](#) NEXT STEP

Continue on next page

8. On the registration summary page, make sure the information you have provided is correct. If you need to make changes, you can click on the steps (numbered at the top of



the screen) to jump back to the previous screen. If you'd like to register more family members or friends, add their names and information using the "Register Family Member" option. If you are finished, click "Complete Registration"

How To: Join a Team

REGISTRATION SUMMARY

You have configured 1 registration. The current total cost is \$10.00

Contact Information	Item Information	Price
Ms. Sara Howard 1411 K Street NW, Suite 800, Washington Washington, DC 20005-3458 Edit	Participation Type: Virtual Participation \$10 Fees Due Now: \$10.00 Extra Gift: \$0.00	\$10.00
Total:		\$10.00

Would you like to register another family member?

First Name:

Last Name:

- Complete your transaction (if necessary) by entering your credit card and billing information. Click the "Process Payment" button on the bottom of the page to continue

BILLING INFORMATION:

Title: * First Name: * Last Name: Suffix:

* Address 1:

Address 2:

* City: * State / Province: * Zip / Postal Code:

* Country:

Continue on next page

- Once you have completed your transaction, you will receive an on-screen confirmation. You will also receive a confirmation via email. Be sure to save this email, as there will be links to access your Participant Center in the future. Your Participant Center is where you can check your personal and team fundraising progress, email friends and family to



request donations and recruit members of your team, and where you can send thank you messages

How To: Join a Team

If you have any additional questions or need help registering, please email milesformelanoma@melanoma.org or call our office at (202) 347-9675 for assistance. Miles for Melanoma is a national program, so please be sure to include the event name when you email or call.